

**ANNUAL OPERATIONAL PERFORMANCE REPORT**  
**(AOPR)**

Mill-wise data/financial information is required to be furnished as per the following Tables:

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- A. Separate details in respect of all the mills are required to be furnished for the companies having more than one mill.
- B. Amount to be indicated as Rs. in Lakhs.
- C. The figures furnished in the following tables must reconcile with the figures appearing in the audited annual accounts. Please furnish the copy of audited annual accounts and the cost audit report for the period under reference.
- D. Separate schedules/notes of accounts (wherever applicable) are required to be furnished for each category of expenses listed in the under mentioned tables.
- E. The current reporting period is meant for accounting year 2013-14

**General Information:**

**Table 1**

<b>Name of the Company/Unit/Mill</b>	
<b>Location/Address</b>	
<b>Year of data/information</b>	

Table 2

## STATEMENT OF PROFIT AND LOSS

Profit and Loss statement for the year ended 31st March, 2014

Particulars	Note No	Figures as at the end of current reporting period	Figures as at the end of previous reporting period
I. Revenue from operations			
II. Other Income			
<b>III. Total Revenue (I +II):</b>			
<b>IV. Expenses:</b>			
A) Cost of materials consumed -			
B) Purchase of Stock-in-Trade -			
C) Changes in inventories of finished goods, work-in-progress and Stock-in-Trade -			
D) Employee benefit expense -			
E) Financial costs -			
F) Depreciation and amortization expense -			
G) Other expenses -			
<b>Total Expenses:</b>			
V. Profit before exceptional and extraordinary items and tax-	(III- IV)		
VI. Exceptional Items -			
VII. Profit before extraordinary items and tax(V-VI)-			
VIII. Extraordinary Items -			
<b>IX. Profit before tax (VII - VIII) -</b>			
X. Tax expense:			
(1) Current tax-			
(2) Deferred tax-			
XI. Profit(Loss) from the perid from continuing Operations -	(VII-VIII)		
XII. Profit/(Loss) from discontinuing operations -			
XIII. Tax expense of discounting operations -			
XIV. Profit/(Loss) from Discontinuing operations (XII - XIII) -			
<b>XV. Profit/(Loss) for the period (XI + XIV) -</b>			
XVI. Earning per equity share:			
(1) Basic			
(2) Diluted			

**Table-3**

**Balance Sheet**

Particulars	Figures as at the end of current reporting period	Figures as at the end of previous reporting period
<b>I. EQUITY AND LIABILITIES</b>		
<b>(1) Shareholder's Funds:</b>		
(a) Share Capital -		
(b) Reserves and Surplus -		
(c) Money received against share warrants -		
<b>(2) Share application money pending Allotment:</b>		
<b>(3) Non-Current Liabilities:</b>		
(a) Long-term borrowings		
(b) Deferred tax liabilities (Net)		
(c) Other Long term liabilities		
(d) Long term provisions		
<b>(4) Current Liabilities:</b>		
(a) Short-term borrowings		
(b) Trade payables		
(c) Other current liabilities		
(d) Short-term provisions		
<b>Total</b>		
<b>II.Assets</b>		
<b>(1) Non-current assets :</b>		
(a) <i>Fixed assets</i>		
(i) Tangible assets		
(ii) Intangible assets		
(iii) Capital work-in-progress		
(iv) Intangible assets under development		
(b) Non-current investments		
(c) Deferred tax assets (net)		
(d) Long term loans and advances		
(e) Other non-current assets		
<b>(2) Current assets</b>		
(b) Inventories		
(c) Trade receivables		

(d) Cash and cash equivalents		
(e) Short-term loans and advances		
(f) Other current assets		
<b>Total</b>		

**Details of Revenue from Operations:**

**Table 4**

Particulars	Figures as at the end of current reporting period	Figures as at the end of previous reporting period
<b>Revenue from Operations</b>		
Sale of Products		
- B-Twill : Type "A" & Type "B"		
- A-Twill -		
- Hessian -		
- (Others-Please Specify) -		
- Total Sales* -		
<b>Total Revenue from Operations</b>		
<b>Other Income</b>		
Other Operating Revenues		
- Export Benefits -		
- Trading of products -		
- Sale of Scrap -		
- Insurance & Other Claims -		
- Dividend Income -		
- Interest -		
- Gain on Sale of Assets/Investments -		
- FOREX Gains -		
- Other Incomes (Please Specify) -		
<b>Total Other Income</b>		

- Please attach separate schedule in respect of each of the above incomes
- The above figures must reconcile with the audited annual accounts and the respective cost audit reports.

**Quantitative Data (In MT):**

**Table 5**

Particulars	B-Twill		A-Twill	Hessian	Others (Please specify)
	Type A	Type B			
Installed Capacity					
Actual Production					
Actual Sales					
-Domestic					
-Exports					
Stock Transfers					

- The above figures must reconcile with the corresponding figures appearing in the audited annual accounts and the cost audit report.
- Please add additional columns in the above table to specify other products

**Material & Consumables:**

**Table 6**

Sl.	Particulars	Unit	Quantity	Rate	Value
A	Jute for warp				
B	Jute for weft				
C	Jute for Sewing Twine				
	<b>Total Jute Consumed</b>				
D	Batching Oil(JBO/RBO)				
E	Starch				
F	Others (Pls. Specify)				
	<b>Total Material Consumed</b>				

- Total material consumed must reconcile with the figures appearing in the following tables.

**Please provide the details of material consumed separately for Jute for Warp, Weft & Sewing Twine (Overall):**

**Table 7**

**For : Warp/Weft/Sewing Twine (Quantity in MT)**

Material Consumed	TD1	TD2	TD3	TD4	TD5	TD6	TD7	TD8	Others	JBO	Starch	Others	Total
Opening Stock													
Add Purchases													
Less Closing Stock													
Quantity of Material Consumed													

- Please add columns if required

**Details of material consumed separately for Jute for Warp, Weft & Sewing Twine:**

**Table 8**

**For : Warp/Weft/Sewing Twine(Value Rs in Lakhs)**

<b>Material Consumed</b>	TD1	TD2	TD3	TD4	TD5	TD6	TD7	TD8	Others	JBO	Starch	Others	Total
Opening Stock													
Add Purchases													
Less Closing Stock													
Value of Material Consumed													

- Please add columns if required

**Details of workers:**

**Table 9**

<b>Type of Workers</b>	<b>Average Number of workers employed during the Year</b>
Permanent	
Special Badli	
Badli	
New Entrants (2002 Basis)	
New Entrants (2010 Basis)	
Others	

**Mandays details:**

**Table 10**

Total Mandays Available	
Total Mandays Utilised	
Mandays per Ton of Production (Based on Total Production of Jute Goods)	

**Other Details:**

**Table 11**

No. of Shifts Run	
No. of days mills remained closed	
No. of days worked	

**Manpower Deployment:****Table 12**

Sl. No.	Particulars	Average No. of Employees	Average Working Days for each	Avg.Salary/Wage Rate for each (Amt in Rs.)	Total Salary/Wages (Rs. in Lakhs)
1	Managerial Employees				
2	Supervisory Employees				
3	Office Staff				
4	Clerks				
5	Factory/ Mill Workers/Labours				
6	Watch & Ward Employees				
7	Sweeper/Malis				
	<b>Total</b>				

Total Salary/Wages must reconcile with the figures of employee benefit expenses in the audited annual accounts for the year.

**Wage Structure:****Table 13**

Particulars	Pre 2002 Basis			2002 Basis	2010 Basis	Others
	Permanent	SplBadli	Badli	New Entrant	New Entrant	
Average Wage Per Month						
Basic						
DA						
HRA						
PF						
Festival Holidays						
Statutory Leave						
Gratuity						
EDLI						
Night Shift Allowance						
Bonus						
Others (Pl. Specify)						
<b>Total</b>						

- Others include trainees, retired persons re-employed and consultants
- Please furnish the details of DA rates and DA points applicable to different category of employees.

**Power & Utilities:****Table 14**

SI.	Particulars	Unit	Quantity	Rate	Value
A	Power Purchased				
B	Power Generated				
	Total Power Cost				

- Please attach calculation sheets in respect of power rate indicated above.
- Rates indicated in the above table must reconcile with the rates appearing in the audited annual accounts for the year, cost audit report and the Annexure to the Director's Report.

**Manufacturing & Other Expenses:****Table 15**

SI.	Particulars	Figures as at the end of current reporting period	Figures as at the end of previous reporting period
A	Stores and Spares		
B	Repairs & Maintenance		
C	Depreciation & Amortisation		
D	Factory Overheads		
E	Administrative Overheads		
F	Interest		
G	Others (If any)		

- Please attach separate schedules in respect of above major category of expenses
- Copy of Asset Register for the year must be attached for the purpose of reconciling the depreciation amount.
- The above figures must reconcile with the audited annual accounts and the respective cost audit reports.

Please furnish the following additional details in respect of all type of loans for the year -

Table 16

Sl. No	Nature/ Type of Loan	Source of Loan	Duration of Loan	Interest Rate (%)	Opening Balance (Rs. in Lakhs)	Addition to Loan during the year	Repayment of Loan during the year	Closing Balance (Rs. in Lakhs)	Interest Paid during the year (Rs. in Lakhs)
1	2	3	4	5	6	7	8	9	10
	Total								

- Please provide supporting documents comprises sanction letter of bank and copy of agreement in respect of inter-corporate loans.
- Total of Opening Balance of Loan (Col 6), Closing Balance of Loan (Col 9) and Total Interest paid during the year (Col 10) of the above table must reconcile with the figures appearing in audited annual accounts for the corresponding year.

**Packing Expenses:**

Table 17

Sl.	Particulars	Unit	Quantity	Rate	Value
A	Pack Sheet				
B	Buckles				
C	Hoop pcs				
D	Pins				
E	Others (Please Specify)				
	Total Packing				

- Please attach separate schedule in respect of each of the above expenses
- The above figures must reconcile with the audited annual accounts and the respective cost audit reports.

**Selling, Distribution & Marketing Expenses:**

**Table 18**

<b>Sl.</b>	<b>Particulars</b>	<b>Figures as at the end of current reporting period</b>	<b>Figures as at the end of previous reporting period</b>
<b>A</b>	<b>Advertisement</b>		
<b>B</b>	<b>Branding Charges</b>		
<b>C</b>	<b>Discount Allowed</b>		
<b>D</b>	<b>Bad Debts &amp; Provision thereon</b>		
<b>E</b>	<b>Freight Outwards</b>		
<b>F</b>	<b>Delivery Charges</b>		
<b>G</b>	<b>Sales Promotion</b>		
<b>H</b>	<b>Exhibition Expenses</b>		
<b>I</b>	<b>Export Promotion Expenses</b>		
<b>J</b>	<b>Commission</b>		
<b>K</b>	<b>Others (Pls. Specify)</b>		

- Please attach separate schedule in respect of each of the above expenses
- The above figures must reconcile with the audited annual accounts and the respective cost audit reports.

**Signature of the Competent Authority :** \_\_\_\_\_  
**Name in Block Letter :** \_\_\_\_\_  
**Designation :** \_\_\_\_\_  
**Name of Mill Company :** \_\_\_\_\_  
**& Address** \_\_\_\_\_